



## **EAST PROVIDENCE PREVENTION COALITION**

May 18, 2015 Minutes

### **Attendance:**

Courtney Lacerda	Laura Levine
Scott Rose	Catherine Legault
Pam Bird	Elmer Pina
Britney Dias	Chris Gasbarro
Jennifer Wall	Deb Shaw
Sgt. John Andrews	Katie Saraiva
Sgt. Mark Norton	Susan Dunnington

### **1) Introductory Remarks:** *Courtney Lacerda*

- a) Call meeting to order at 6:10pm by Chair Courtney Lacerda
- b) Welcoming & introductions
- c) Announcements
  - Nominating Committee- Elmer announced that they are looking to fill the officer's positions for 2015-2016. Anyone interested should contact him. Also looking for members to be on nominating committee. Emails will be sent out.
  - Recertified Prevention Specialist Accreditation & Nominated RISAPA 2015-2016 Chair- Jen Wall has been recertified as a Certified Prevention Specialist. The certification is good from July 2015- July 2017. She was also nominated to be the RISAPA 2015-2016 chair. That decision will be made at the June RISAPA meeting.
  - No other personal or professional announcements

### **2) Secretary's Report:** *Pam Bird*

- a) Approval of February and April Minutes- Chris moved to accept the February and April minutes as presented. Sgt. Andrews seconded. All were in favor. None were opposed. Motion passed.
- b) Membership Report
  - Sgt. Mark Norton Voting Rights –not present at meeting. Jen will touch base with him.
  - Removal of Kevin Tavares- Jen explained it's difficult for him to attend the meetings due to his work schedule. He asked to be removed. Courtney motioned to remove Kevin Tavares as a voting board member and to respect his wishes. Britney seconded. All were in favor. No one was opposed. Motion passed. A thank you letter will be sent out to him.

3). **Treasurer's Report:** *Britney Dias*

a) Update on Grants/Proposals

- Britney read all funding updates and proposals. Will try to apply for highway safety funds next year. Jen went to RFP meeting and the scope of work didn't fit for this year. The RI Department of Health Tobacco grant was officially awarded to the EPPC. By the end of this fiscal year, the grant will be used up.
- April & May Expenditures- passed around full expenditure document for board members to review.
- Revised 2014-2015 EPPC Budget- since the tobacco mini grant was awarded, there is less money coming out of the donations account for the Executive Director's salary, FICA and benefits. The overall budget was adjusted to reflect this. Katie made a motion to accept the revised EPPC overall budget as presented. Courant seconded. All were in favor. No one was opposed. Motion passed.
- Recap Treasure Hunt- Jen recapped the attendance at the hunt. About 750 people. Katie suggested using a ticker for accurate attendance counts next year. Challenges discussed included too many people all at once at prize redemption due to the two age groups going at the same time. Parents were challenging the cash value of the prizes. We need more people to assist with the raffles. Need more people to assist with loading the truck the day before. U-Haul accident was discussed in detail. No vote needed in regards to the added towing expenditure. Settled and closed. Successes included amount and value of prizes, costumes that the children really liked and quality of volunteers. Discussion about the Treasure Hunt versus the Egg Hunt took place. Discussed dates. May clashes with Mother's Day, graduations, Confirmations, First Communion and Little League. Next year, Easter is at the end of March. Jen suggested moving the hunt to the end of April. Someone mentioned trying to find out when Little League starts and doing it before then.

4) **Programmatics:** *Jennifer Wall*

- a) Programmatic Update- reviewed the document that was included in packet. No questions.
- b) CODAC Press Conference on Opiate Abuse Recap- CODAC invited Jen to participate. Laura was present. Focus was on the opiate epidemic. Senator Sheldon Whitehouse was in attendance and presented on legislation he is pursuing. The legislation is currently in the Judiciary but he is hopeful it will pass. Great press coverage and event. Nice collaboration between prevention, treatment and recovery.
- c) Prescription Drug Take Back Disposal & Final Event Update- Courtney, Doug and Jen attended. Very slow. Only 8 people attended. However a success was the amount of drugs disposed of with a low attendance rate and info was distributed on disposing in the future. Showed all participants new disposal unit.
- d) Texting & Diving Assembly Recap – Elmer, Laura, Mark, John, Doug and Jen were in attendance. Doug presented. Everyone reported that it was very good as usual. Laura said it was her first time attending and she thought it was great and that Doug did an excellent job.

- d) World No Tobacco Day Cigarette Butt Clean-up- Taking place on Monday June 1, 2015 from 2-4pm. Will start at EPHS and end at Agawam park. EPHS students and the Townie Volunteer Corp will be involved. Students will receive 4 hours of community service. Needed to do this event in order to secure funding for the Zombie Walk. A discussion took place about the need for smoke-free parks and playing fields. Talked about how the EPPC can't lead the charge but our community partners or concerned students and community members can. We receive federal funding and cannot lobby.
- e) Project Purple Update- logistics and the massive amount of testing this year got in the way with scheduling. The event is currently on hold. Will revisit in September. Colleen Holland is still very interested.
- f) RBS Compliance Checks Recap & RBS Training- Sgt. Andrews and Jen reported that most of the establishments checked were in compliance. There will be follow-ups with those not in compliance. The EPPC is holding an RBS training in June for any employees in non-compliant establishments that need it. It is open to the public and everyone.

5). **Other:** *Courtney Lacerda*

- a) Annual Meeting Planning- Annual meeting is Monday June 15<sup>th</sup> at the EP Senior Center at 5:30pm. Discussed who we would be awarding the Partners In Prevention Awards too. Reviewed suggestions on agenda for awardees. Maximum of 10 awards due to price of certificates and amount ordered. Discussed food budget of \$200. Will purchase at BJ's. Decided that board members don't need to bring a dessert this year. Will buy the cake at BJ's instead. Too much food last year. Will do salads and sandwiches and skip the meatballs this year. Discussed that the slideshow will be shorter this year as suggested, which will allow for more time for networking and for award winners to be able to say a few words after they receive their awards.
- b) Recipe Book Collaborative Fundraiser with 212 Health & Performance- Courtney discussed the idea to create a recipe book. She will get more details regarding splitting the cost and agreed to be the contact person for this fundraiser. Deb said she would assist. Deb thinks it's an odd fit though because we are non-profit and 212 Health & Performance is a for profit. A sub-committee will be convened over the summer or in the fall to pursue this idea further. All will be contacted and invited to participate via email.
- c) New Business- none at this time.

6). **Trending Now:** *Courtney Lacerda*

- a) Marijuana Legalization in RI- a candid discussion- due to the meeting running late, we decided to not hold this discussion at this time and tabled it for a future meeting.
- b) EPPC March & April Newsletters- reviewed

7). **Closing Remarks:** *Courtney Lacerda*

a) Next meeting- Annual meeting- June 15<sup>th</sup>, 5:30-8pm

b) Motion to adjourn at 7:52pm made by Britney Dias. Seconded by Laura Levine and Catherine Legault. All were in favor. None were opposed. Motion passed.